



**Welcome and thank you for choosing to be a participant
at Tauranga's first Menopause Best Life Event**

COMPANY INFORMATION:

Company	
Address	
Contact name on the day	
Position	
Email	
Mobile	
Product/services to exhibit	
Invoice Address/Contact (if different to the above)	




EXHIBITION LOCATION & SCHEDULE:

Tauranga Boys College	664 Cameron Rd, Tauranga
Gymnasium	Exhibition & Speaker Event (starts at 9.30am)
Pack In	7.00 am until 9.30 am
Exhibition	9.30 am until 5.00 pm
Pack Out	5.00pm until 7.00pm

PARKING & SIGNAGE:

There is free on-site parking available and on street parking around the Devonport Road area. Obviously, this is all based on a first come, first served basis. Signage will direct you to the Gymnasiums.

STAND OPTIONS (PLEASE TICK YOUR PREFERRED OPTION BELOW)

STAND OPTION 1	STAND OPTION 2	STAND OPTION 3
4ft Table Top Stand	3m W x 1.2m D x 2.3m H	Bespoke Space
With table and 1 chair	Black partition walls (without ceiling cover)	Black partition walls (without ceiling cover)
Ideal for start ups, sole traders & SME's	Ideal for SME's or if requiring more space	Ideal for larger companies or if requiring more space
1x exhibitor	2x exhibitors	Depending of size of stand
@ \$150.00 each	@ \$350.00 each	POA
		
<small>Image is a visual representation only. Not actual product shown. Only the table and 1x chair is included.</small>		<small>Image is a visual representation only. Not actual product shown.</small>

Please refer to the Floor Plan for current availability (this can be found on page 3 of this form).

All efforts will be made to accommodate your stand location request based on availability at time of booking.

Exhibitors are responsible for bringing and arranging their own literature, giveaways, pop up stands and event furniture.

If you require; event furniture, tables, chairs, carpet, information stands, power, lighting etc please contact: BOP Event Hire either via email : james@bopeventhire.co.nz
Or use the online form found on the Expo Page of the Menopause Bestlife website: www.menopause-bestlife.nz
BOP Event Hire will then process your requirements and will invoice you direct.

Please forward your Exhibitor Booking Form to:
hello@menopause-bestlife.nz

Booking Deadline: 22nd August 2025
All stand options are subject to availability



**Visit the
Best Life
website**

ADVERTISING IN THE EVENT PROGRAMME OPPORTUNITIES:

Sponsorship Opportunities:	Goodie Bags	Spot Prizes
Please either refer to the www.menopause-bestlife.nz website for available opportunities or email: hello@menopause-bestlife.nz for bespoke packages.	Please do let us know asap if you wish samples/vouchers to be included in the Goodie Bags, via email to: hello@menopause-bestlife.nz . All proceeds from the Goodie Bags will be donated to the charity of the day (WBOP Women's Fund).	Please do let us know asap if you wish to donate a prize for the Lunch Time Spot Prizes, via email to: hello@menopause-bestlife.nz .

Exhibitor T&C's:

- Exhibitors must be set up prior to 9.30am and will not set down until 5.00pm.
- Exhibitors must vacate the building by 7pm on exhibition day.
- Please ensure that all belongings and rubbish is taken away with you.
- If you have any venue related queries, please contact Chris on c.thoroughgood@tbc.school.nz
- Tape (floor & wall damage). Please ensure that no tape or the like is used on any of the venue's floors/walls, as you will be charged by the venue for any damage costs. The wall partitions can be used for display purposes.
- Painting, nailing, drilling, or screwing to the floors, walls or any other part of the building is not permitted.
- Exhibitors are also responsible for oil, grease, or any general damage to the area. Exhibitors wishing to lay any carpet, must contact BOP Events direct.
- Displays, demonstrations or distribution of advertising materials, are not permitted outside the confines of your booth. If audio visual equipment is used, the sound must be subdued to such an extent as to ensure it's having no nuisance effect on neighbouring exhibitors.
- It is recommended that Exhibitors have their own liability insurance
- The Event Organiser is not responsible for damages caused during the transportation of your products
- Exhibitors will be liable for any loss or damage occurring to, or suffered by, any person or company. This includes, without limiting the generality of the foregoing, exhibitor, other exhibitors, event organisers, the owners of the building and their respective agents, servants and employees, and members of the public attending the show. Neither the facility or Event organiser will be responsible for loss or damage to persons, exhibits, or decorations by fire, accident, theft, or any cause while in the exhibition buildings.

Please check box if you accept the T&C's listed above.

Name:

Date:

Signed:

